

The University of Akron  
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- A. The Moot Court Honor Society membership shall comprise the major decision and policy-making body of this organization.
- B. The duties of each member shall include:
  - a. To serve on one Moot Court Honor Society Committee, as needed, or serve on the Board of Directors. Such committee service shall consist of aiding the appropriate committee chairperson in planning and implementing the committee-sponsored activity.
  - b. To attend all Moot Court Honor Society functions, as determined by the Board.
  - c. To avoid conduct that violates the Law School's Honor Code or the Moot Court Constitution.

Section 4 – Notice to Moot Court Membership. All Moot Court members shall sign a form designated by the Moot Court Board of Directors, acknowledging acceptance of their obligation to comply with Moot Court Honor Society academic requirements as duties as stated in this Constitution.

#### ARTICLE IV – THE BOARD OF DIRECTORS

Section 1 – Board Membership. The Moot Court Honor Society Board of Directors shall be composed of the President/Chief Justice, the Vice-President for External Competitions/Associate Justice, the Vice-President for Internal Training/Associate Justice, and the Executive Officer/Associate Justice. Justice titles shall be used only during mock court exercises, rehearsals, or demonstrations.

#### Section 2 – Powers and Duties of the Board.

- A. The Board of Directors shall manage the day to day operations of the organization, and shall formulate policies to be presented to the Moot Court Honor Society membership for consideration and approval. The Board shall work closely and meet periodically with the Moot Court Faculty Advisor. The Board shall implement all Moot Court Honor Society policies and decisions. The Board shall conduct business, address matters, and decide issues consistent with this article.
- B. The Board may conduct business electronically via email without convening a Board meeting, consistent with this article.
- C. The Board shall strive to work closely with the Law School's writing professors towards the betterment of the Moot Court Honor Society.
- D. The Board shall confer with the Moot Court Faculty Advisor on Moot Court matters, decisions, and actions.
- E. The Board may, by majority vote, seek the advice and counsel of the Moot Court Discipline Committee. The Board shall inform the Moot Court Discipline Committee of matters, decisions, and actions as necessary for it to function pursuant to this article.

#### Section 3 – Duties of Board Officers

- A. President/Chief Justice

- a. To convene and preside over Board meetings and general membership meetings;
  - b. To represent the Moot Court Honor Society at official Moot Court Honor Society activities;
  - c. To act as a liaison between the Moot Court Honor Society and the administration and faculty of the Law School, including the Faculty Advisor.
- B. Vice-President for External Competitions/Associate Justice
- a. To inform members of available outside competitions in a timely manner;
  - b. To act as a liaison with directors or coaches of outside competitions;
  - c. To ensure that members receive necessary competition materials and correspondence;
  - d. To ensure the registration of all external competition teams in their corresponding competitions.
- C. Vice-President for Internal Training/Associate Justice
- a. To carry out the duties of the President in the President's absence;
  - b. To represent the members at Moot Court Honor Society functions;
  - c. To schedule the workshops describe in Article II;
  - d. To arrange any other for the Moot Court Honor Society as the Board of Directors, or the general membership of the Moot Court Honor Society may deem necessary.
- D. Executive Officer/Associate Justice
- a. To keep and maintain the Moot Court Honor Society bank account;
  - b. To diligently supervise requests and expenditures of all Moot Court monies;
  - c. To effectuate accurate and timely reporting of expenses and other financial transactions;
  - d. To oversee and monitor Moot Court travel records and expenses;
  - e. To record minutes from all Board and general membership meetings;
  - f. To publish to all members the minutes from all Board and general membership meetings in a timely manner;
  - g. To keep and maintain organized files regarding membership information;
  - h. To keep and maintain the current Moot Court Constitution, and Bylaws.

Section 4 – Appointment of Committee Chairpersons. The Board shall appoint committee chairpersons, as needed, to serve during the term of the Board.

- A. A member of the Board shall serve as a liaison to each committee and report the activity of that committee to the entire Board.
- B. Committee chairpersons, appointed by the Board, have the following individual duties and responsibilities:
  - a. To organize and preside over meetings with their committee members;
  - b. To organize and directly supervise their committee members;
  - c. To regularly report progress and problems to their Board liaison;
  - d. To promptly report to the Board any problems encountered by the committee that are not resolvable by such committee, and if necessary, to seek advice as to the appropriate course of action.

Section 5 – Appointment of Committee Members. The Board shall, by majority vote, form committee to address Moot Court matters, appoint committee members, and establish rules consistent with this Constitution by which a committee shall accomplish its goals. All committees shall provide advance notice of dates, times, and place of committee meetings, including those held by the Discipline Committee and the Moot Court Board of Review, to the Moot Court membership.

#### ARTICLE V – SELECTION OF THE BOARD OF DIRECTORS

Section 1 – The selection date of members of the Moot Court Board of Directors for the following academic year will be set by the Moot Court President, no later than the last day of classes of the Spring semester.

Section 2 – Any Moot Court member in his or her second year of membership may apply for an office of the Board of Directors. Members shall apply for an office by delivering a letter of intent and a current resume to the incumbent Board.

Section 3 – The incumbent Board members shall interview each member who has submitted a letter of intent and a resume.

Section 4 – The incumbent Board members shall select the most qualified applicant for each Board position, considering qualities such as past participation in the organization, demonstrated leadership skills, knowledge, character and integrity.

Section 5 – Upon selection of the new Board members, the President shall first notify all candidates of the selections.

Section 6 – The Moot Court membership shall be notified of the new Board members in a manner consistent with Article VIII, Section 3 of the Moot Court Constitution.

Section 7 – Power in all newly selected Board members shall vest upon the first Board meeting convened after the selection process.

Section 8 – Outgoing Board members shall assist the newly selected Board in the effective transition of the new Board members into office by handing over pertinent documents and records, and by offering advice on matters of administration.

#### ARTICLE VI – FACULTY ADVISOR

Section 1 – The Moot Court Honor Society Faculty Advisor shall be appointed by the Dean of the Law School from among the faculty of the University of Akron School of





